

Wood Gormley Elementary PTC

General Board Meeting Minutes, 4/11/2019

Board Members:

Present: Mara Raden, Denise Thomas, Patricia Rosen, Audrey Liddy, Hannah Padilla, Sharman Leventon, Rachel Stofocik, Carrie Wood, David Friedland

Parents: Cynthia Koons

Absent: Christy Wood, Bobby Beals

Quorum present? Yes

Others Present:

Principal: Laura Jeffery

Proceedings:

- *Meeting called to order* at 6:01 pm by President
- Agenda approved
- March meeting minutes approved

Principal's Report

SAC meeting will be 4/15 to review budget, which includes minimal changes.

At this time, one band teacher is retiring & all other teachers plan to return. Sally Tavasolli will come on as a permanent 3rd grade teacher.

The classroom placement process is following a similar pattern as in the past: parent input forms were considered; now classroom teachers and then specials teachers will review and provide input.

Kinder, 1st & 2nd grade parents are encouraged to complete the surveys about their classroom teachers. The link will be sent out again this weekend.

Art Night was a huge success! Mary Olson wrote a summary/thank you, which will be attached as an addendum.

Treasurer's Report

We've met many of our fundraising goals this year and will likely break even. The Winter Event surpassed its goal & the Panther Run appears on target. In terms of expenses, we'll still see art supplement and tutoring/classroom supplies reimbursement requests, as well as a few outdoor improvements (garden/outdoor classroom on the Kinder side) and a few PE incentives yet to be paid for.

Review of proposed budget changes:

Income:

Spirit Sales are down as we no longer have standard dress. The dish towels were a hit at Art Night. We will plan to sell Spirit wear at upcoming events.

The "additional fundraisers" goal for 2019-20 is \$8000. This year we have raised \$4918 through the Readathon, Coin Drive, and a little bit from Speed Stacks. The increased goal will allow for more creativity for next year: for example, we might consider a spring movie night, perhaps on the same day as Panther Run or Field Day.

Expenditures

The art supplement was increased by \$1000 to keep up with salaries.

Playground/outdoors was decreased, as we have made many improvements in the past 2 years.

The Scholastic News budget was lowered based on teacher requests.

A vote on a \$2000 bonus for Hannah Wetovsky, to be dispersed before the holidays and to be decided on a year-to-year basis was approved unanimously.

Additional items discussed:

David stated that a new PA system will be in place before the talent show, Panther Run, field day, & graduation.

Ms. Papafoutis would like to use funds set aside for the specials teachers to purchase music paper.

The Keurig coffee machine isn't working in the teacher's lounge.

Actions to be taken:

- David will purchase a new PA system before the talent show
- Sharman will send out a reminder to all specials teachers that funding for supplies is still available.
- Sharman will purchase a new coffee machine for the teacher's lounge.
- David will remove the Spirit t-shirts being stored on the stage.

Panther Run

Christy Wood sent this update: Panther Run Fundraising is going very well. We had an excellent response from community sponsors which we are thrilled about. The kids seem to be really excited as well. They have raised over \$12,000 and have earned spirit days, DJ at lunch, tether balls, outdoor volleyball, etc....Registration is way up this year vs last year. T-Shirts are on order and we are working on the banners and newspaper ads next *[Note to Rachel: once I get the final graphics from the T-shirt printer we should get together to design the ads for the New Mexican]*. The Day of Event Team is working on planning a fun day. Please keep an eye out for a call for volunteers *[Note to Hannah P: Ms. Palmer and the Day of Even team need some help with Sign-Up Genius]*. PTC website is updated with Race Day info and I am still working on edits to the Panther Run website. As always there are things we can improve on and do differently for next year and if we have the time I would like to do a "lessons learned" session with the team after Panther Run.

There was general agreement that, if willing, Justin should bring the coffee cart for the morning of the run.

Bricks

David will order a brick through our link on the website for Ms. Nease with funding from the Sunshine Committee budget.

Actions to be taken:

Ms. Jeffery will ask Tom Tapia or another district employee to place the bricks.

Election Discussion/ Parent Rep and Volunteer Chair Merge

Hannah Padilla spoke to the importance of limiting the number of “asks” to avoid overwhelming parents and unintentionally discouraging involvement.

She suggested separating the events by grade level. We have seven grades and 5/6 have 3 classes each, so there should be enough classes to cover all events. The K/1 parents could be given events later in the year/easier events, since those parents have the least experience at the school.

Teachers will need a list of which event their class will be responsible for and teachers will be responsible for recruiting parent reps for their classrooms, as was the case in the past. Parent reps will organize teacher appreciation luncheons and classroom parties and assist in finding chaperones for field trips/volunteers for events.

Update on who is open to remaining on the Board:

Audrey: willing to run as Treasurer

Bobby: willing to return as Communications Chair

Christy: willing to return as Fundraising Chair

Hannah: willing to run for Winter Event Chair; prefers not to organize event at bowling alley

Rachel: willing to return as VP

Denise: willing to run as President

Mara: prefers not to run this year

Patricia: will return as Secretary

Needed:

- 1) Fall Events Chair (PTC could organize fall movie night and there could be a separate dedicated Fall Events Chair): Carrie is willing to return with a **co-chair**
- 2) Spring Events Chair (Panther Run); Christy did a great deal of work and may again next year, but we **need a chair**
- 3) After-School Coordinator (which is no longer as demanding as in past, since Ms. Jeffery has taken on a lot of the work).
- 4) Volunteer Coordinator: run Sign-up Genius for every event and work with event coordinators to recruit volunteers

Candygrams is run by Student Council, PTC provides adult presence.

The **May meeting/Budget Vote/General Election** will be **May 16 at 6 pm**. We need a quorum, which is at least half the board and the same number of general members as board members. The PTC will provide pizza and Hannah has agreed to provide childcare.

Actions to be taken:

Recruit people to come to next meeting and people to run for open offices.

Additional events to encourage parent engagement in the PTC:

Popcorn one afternoon next week/TBD. Must arrive early on K-1-2 side, as those parents arrive and leave earlier.

Field Day

Friday, May 17. No balloon-based games for K-2 unless they are pre-made, as those children have trouble tying the balloons and get frustrated.

The schedule is worked out already. Hannah, Mara and Rachel will organize by asking each class to pick a game. The Parent Rep will make sure the class has all necessary materials to run the game.

The 6th graders may be given the option to help with other games, as opposed to running their own games.

Actions to be taken:

- Mara will send out an email with the game options for which we already have materials and notify classes that they may also design a new game, as long as they are willing to obtain the necessary materials.

- Ms. Jeffery will discuss whether the 6th graders will be given the option of helping with other game with the 6th grade teachers before a decision is made.

Meeting adjourned at 7:15 pm by President.

Next meeting: 5/16/19 at 6 pm (General/ Budget)