

## **Wood Gormley Elementary PTC**

Summer Meeting Minutes, 7/7/2019, 3 pm

### **Board Members:**

*Present:* Denise Thomas, President, Patricia Rosen, Secretary, Christy Wood, Fundraising Chair, Ana Archuleta, Winter Events Chair, David Friedland, outgoing President

*Absent:* Bobby Beals, Communications Chair, Rachel Stofocik, Vice President, Carrie Wood, Fall Events **Co**-Chair, Amy Fries: Fall Events **Co**-Chair, Audrey Liddy, Treasurer

### **Proceedings:**

- Meeting called to order at 3:09 pm by President
- Agenda approved

### **Secretary Supplement**

Hannah Wetovsky will not return as secretary. The supplement will not necessarily be distributed to the incoming secretary, as it is stipulated to be performance-based. This matter will be discussed again, as needed, based on the new secretary's performance.

### **Brick Status**

Kinney Brick Co. in Albuquerque will deliver. Contact is Shawn, [info@kinneybricks.com](mailto:info@kinneybricks.com)

The maximum is 13 characters and 2 lines (or 3 lines with fewer characters, which is not preferable). It is best to submit a group of orders all at once on an Excel file. It is also essential to measure the space for the brick in advance to ensure good fit.

Christy will speak with Ms. Jeffrey about whether the school handyman might be able to install them.

### **Budget**

We will have a surplus because:

- 1) we will most likely not be using the secretary supplement of \$2000

- 2) teachers did not submit the maximum allowed for classroom supplies
- 3) about \$150 of 6<sup>th</sup> grade funds will carry-over

Library :

Birthday books and all orders have their own separate line. Ms. Granzow keeps an excellent log.

### **Hand-Off Coordination**

PTC emails: outgoing members will give password information to their replacement on the board. New members are responsible for changing their name, etc. in Gmail. It is advisable to use the official “wgptc” addresses for all formal PTC communication.

PTC website: members should send PTC photos and other changes for their profiles to Bobby Beals by July 31. The website updates will be completed by August 7.

We still need an After School Coordinator for clubs: Rachel is working with Ms. Jeffery. Denise Thomas will ask Mara Raden if she is willing to help out as needed and/or to help with the Snowflake Drive.

### **Kinder Kick-Off**

Meet and Greet will be August 11 (Sunday) in the outdoor classroom, weather permitting. Rachel Stofocik will organize as Vice President. We will need: pizza, drinks, name tags, and volunteer sign-up sheets

General meeting will follow.

### **Open House**

8/22/19

We will make a poster board for each event to place in front of a table with volunteer sign-up sheets:

Panther Run

Fall Festival

Winter Event

School volunteers

Art class

Playground

Gym

Lunch duty

Christy will also make a “How to Give” fundraising sign including information about recurring donations, matching from employers, & giving through the website on Paypal.

We also discussed adding something to the effect of: “We truly need EVERY FAMILY’S help to keep Wood Gormley at the top of its game. To make that happen, please sign up TODAY to give 3 hours 20 minutes. No time? Donate \$200 now!” (Time commitments and dollar amounts are the minimum we need for each child attending).

PTC representatives will be available throughout the evening to recruit and answer questions.

**In the classroom:**

***Teachers will recruit their own class representatives.*** These class reps will be responsible for communicating directly with the teacher and recruiting volunteers for the classroom/field trips/events.

We will also supply an “**opt-in**” **contact information sheet** for PTA information and communication among parents. Contact information will then be distributed to those who have opted in.

**Open Discussion**

Communications

Chalk boards: Christy has a contractor who could build two half chalk, half pin boards to be placed inside the fence in front of the school and on the Kinder side.

We are on books as tax-free at Sam’s Club and Home Depot.

Whole Foods has a grant to pay for a school garden, if someone would like to apply.

**Basement clean-up: Saturday, August 17 at 10 AM**

**Meeting adjourned** at 4:30 pm by President.

**Next meeting on August 11:**

- Approve May meeting minutes